

Customize the Calendar

You can customize the Calendar display on the Customize tab, located at the bottom of the screen.

To customize the Calendar tab, on the Home screen, click the **Customize** tab. Make your display selections in the Display Options section.

Calendar events are indicated by a small graphic image called an event icon. To select an event icon to display on your calendar, on the Home screen, click the **Customize** tab. Click the **Calendar Event Icon** drop-down list and select an image.

Useful Information

Only those with teacher logins will see the Show Assignments and Show Lesson Plans check boxes.