

## Customize the Home Screen

The Home screen displays when you open the program. It's divided into three sections:

- **Main Menu** — Displays lists of information about individuals and groups in the program including classes, teachers, families, students, and other individual types.
- **Assistants** — Displays a list of tasks you can perform in the program including Adding Students, Posting Grades, and Updating Permanent Records.
- **Other** — Displays program options and other information about an individual or group.

You can customize the Home screen display on the Customize tab, located at the bottom of the screen.

To customize the Home screen display, click the **Customize** tab. Make your selections in the Home Tab section, and click **OK**.