




Add Menu Items to Individual Accounts

No need to send students back to class hungry. You can add an extra item to their lunch using Lunch Line. Lunch Line works with a touch screen monitor, a barcode scanner, or a basic computer kiosk with a mouse.

1. On the Home screen, click **Lunch**. The Lunch Management Assistant displays.
2. Click **Lunch Line**.
3. At the bottom of the right pane, select . An alphanumeric keyboard window displays.
4. Select an **Item Description**.
5. Click .
6. Click **Buy** or **Delete**.

1. On the Home screen, click **Lunch**. The Lunch Management Assistant displays.
2. Click **Lunch Line**.
3. In the top right corner, click the keyboard. An alphanumeric keyboard window displays.
4. Select an individual, and click .
5. At the top of the window, select a menu item type, or select **All**.
6. Click the menu items you want to add.
7. Click **Buy**.

1. On the Home screen, click **Lunch**. The Lunch Management Assistant displays.
2. Click **Lunch Line**.
3. In the Purchased Items pane, highlight the item you want to delete.
4. Click **Delete**.