

Ministry Scheduler 8 User Guide

The PDS Ministry Scheduler User Guide contains the following sections. Click a section title below or use the navigation menu on the left.

Get Started

Get started with your Ministry Scheduler program. Learn about the basic features, how to navigate within the program, and how to customize the program to suit your needs.

Ministers

Manage information about your ministers. You can also set assignment options, cannot serve times, away periods, and more.

Schedules

Create, assign, and manage information for schedules in your program.

Masses

Keep track of masses. You can use quick postings and processes to conveniently manage masses.

Reports

Create and print reports, letters, envelopes, and more. You can also learn how to use the Selection window, and manage report styles and settings.