


Resetting ACS User Logins

If a user is unable to properly log out of ACS, the program may not let him or her log in, or an error displays saying that the user is already logged in. If this occurs, you can reset that user's login.

1. Under Advanced Tools, click the **Admin Utilities** tab.
2. In the drop-down list, select **Add/Edit Users** and click **Go** .
3. Select the user whose username you need to reset.
4. Click **Clear Login**.