

Import SpeedCheck Transactions into ACS Contributions

When you're ready to import transactions, click **Import** (*the Import button will not be available until all transactions have been matched*).

ACS SpeedCheck
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Select Batch:

Transaction Type:

Select Open Batch:

Comment:

Value of Service:

Post Date:

Unmatched Records

Bill Pay?	Check Date	Routing #	Account #	Fund	Amount	Check #	Envelope #
<No data to display>							

Matched Records

Bill Pay?	Matched by	Check Date	Routing #	Account #	Fund	Amount	Check #	Envelope #	Name
	Manual	08/30/2015	061102196	0902215961	Budget	\$413.27	1052		Jamal Aardes
	Envelope	08/30/2015	063000225	0113246752	Budget	\$365.00	3002	3	Rev. test1 Abbott
	Manual	08/30/2015	053201607	0005123325488	Budget	\$400.00	02580		Doug Aaron
	Manual	08/30/2015	123456780	0987654321	Budget	\$300.00	0247		Mr. Carl Abel, Jr.

Check Preview

<Check Image Not Available>

- Once you import transactions into Contributions, you will work with them just as you work with your other transactions by posting them to Contributions and General Ledger (if interfaced) and printing the weekly register and General Ledger distributions.
- In addition, it's a good idea to include the Batch ID from the Import window in the G/L posting description, in case you need to refer back to the checks.